

Executive Meeting Automation



A Paperless Agenda Solution

Featuring NovusBOARDVIEW

NovusAGENDA introduces the enhanced NovusBOARDVIEW. This exciting new executive meeting automation software provides members with immediate access to critical information in a paperless environment.

Whether you view technology as your best friend or worst enemy, NovusBOARDVIEW is easy to use and easy to learn.

Board members can easily:

- View upcoming agenda
- Make "Private" comments on items for reference during the meeting
- Print the agenda with private comments if desired
- View draft minutes
- Make Private comments on minutes
- Print draft minutes with private comments if desired
- Research past agenda and minutes

NovusBOARDVIEW eliminates the need for:

- Costly shipments of agenda to board members
- Storage of paper packets at Board member homes
- Calling staff to research past actions
- Paper...paper and more paper...

Viewing the Agenda

Using a personal secure log-in view upcoming meeting agenda at your fingertips.

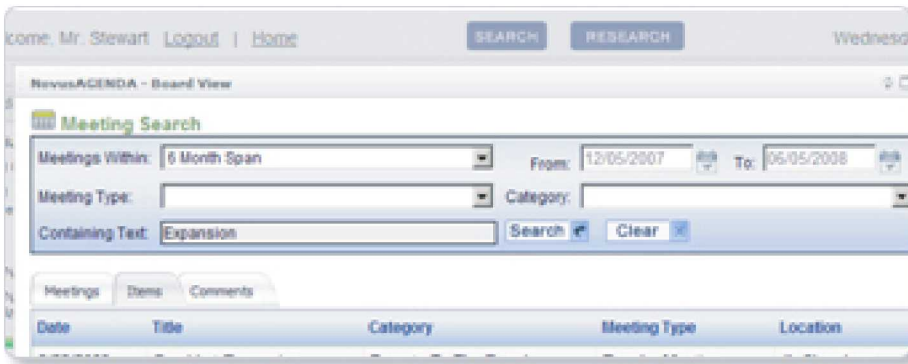


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You can make private/secure comments "for your eyes only" on any item and view those comments electronically in the meeting or on a paper



Have a Question? "Didn't we discuss this a few months ago?"



Use your research tab to research all past agenda, minutes and your private comments. You will get answers immediately without having to call your board clerk or other staff. In addition, no more rifling through reams of paper at home trying to find an answer. Just click "Research" and you will find it in seconds.

Waiting to review those draft minutes before the next meeting?

Log in and the minutes are at your fingertips. You can see votes, motions, discussion and make private comments you can access during the meeting or print prior to the meeting.

Yes... you can have your cake and eat it too.

NovusAGENDA now offers NovusBOARDVIEW at no added cost when you purchase NovusAGENDA automation software. NovusAGENDA will automate agenda creation and meeting minutes to help save time and money for departmental staff and NovusBOARDVIEW offers "at your fingertip" information to each and every board member.

Contact Novusolutions today for a quick demonstration of NovusAGENDA with NovusBOARDVIEW.




Novusolutions
Sales@novusolutions.com
800-274-5624 . Tampa, FL